



Bay FM®

Programming Policy

Bay FM 100.3 shall present programs that:

1. Are specifically aimed at the community it serves.
2. Provide, as far as possible, alternative programs to those presented by other broadcasters.
3. Are presented at a standard acceptable to the community.
4. Are innovative.
5. Entertain and inform.
6. Comply with the Broadcasting Services Act and regulations, the Community Radio Codes of Practice, Bay FM 100.3's Constitution, By-Laws and Policies.
7. Are in response to the expressed wishes and needs of the community.

Bay FM 100.3 shall not broadcast material that may:

1. Incite, encourage or present gratuitous violence or brutality.
2. Present as desirable the use or misuse of drugs including alcohol, tobacco or narcotics.
3. Contravene anti-discrimination legislation.
4. Denigrate any sector of the community.
5. Shock, anger or distress members of the community.
6. Defame any person.
7. Be abusive towards any member of the community.
8. That contains obscenities or profane language.

News and current affairs programs presented on Bay FM 100.3 shall:

1. Be relevant to the community.
2. Cover matters of interest to the community with particular emphasis on issues not covered by other media.
3. Respond to community interests.
4. Be presented factually, accurately, responsibly and fairly.
5. Be presented in accordance with best practice standards of journalism.
6. Be sensitive to minority groups.
7. Provide access to views represented by other broadcasters and media.
8. Ensure that reasonable efforts are made to correct any substantial errors of fact at the earliest opportunity.
9. Distinguish fact from commentary and analysis.
10. Not present news or events in a manner that will mislead or alarm listeners.
11. Not misrepresent a viewpoint by giving undue or misleading emphasis, editing out of context, omitting relevant comments or withholding relevant available facts



PROGRAM GUIDELINES

1. Bay FM 100.3 has the right to censor any program that go to air but may cause alarm, distress shock or offend.
2. Where a program may cause alarm, distress, shock or offend Bay FM 100.3 shall:
 - a. Consider the programs merit, social significance and importance.
 - b. If appropriate broadcast a warning before the program goes to air.
3. Bay FM 100.3 shall not broadcast programs that contain material that stereotypes any person or group, vilifies, incites or perpetuates hatred or demeans them on the basis of ethnicity, nationality, race, gender, sexual preference, age, region physical or mental ability, occupation, cultural belief or political affiliation.
4. Bay FM 100.3 shall protect children from harmful program material and will through its station manager and/or programs committee monitor all program proposals and programs for material that may be (or may potentially be) detrimental to, harm or upset any child.
5. Any program that may be detrimental to, harm or upset any child shall not be broadcast between the hours of 7 am and 10 pm.
6. Where a program that may be detrimental to, harm or upset a child has merit, social significance and importance it may be broadcast during the hours of 7 am and 10 pm with appropriate warnings.
7. Bay FM 100.3 will respect the legitimate rights of individuals to privacy.
Bay FM 100.3 will not broadcast material:
 - a. That has been obtained without the consent of that person
 - b. Is otherwise an unwarranted invasion of privacy
 - c. Has been obtained oral comment from an identifiable person unless they have been before broadcast, been informed that the words will be broadcast and have given actual or implicit consent to the broadcast.
 - d. That has been recorded without the consent of any person unless the manner and nature of the recording made it clear that the material is to be broadcast

Multicultural Programs

8. Bay FM 100.3 will present multicultural programs where:
 - a. There are a substantial number of persons of any cultural group within the community.
 - b. Multicultural programs broadcast on Bay FM 100.3 shall be presented by an appropriate organisation, group or approved individual.
 - c. A multicultural program shall be broadcast predominantly in the first language of the group, organisation or individual presenting the program.
 - d. Where a multicultural program presented on Bay FM 100.3 qualifies for a Community Broadcasting Fund grant Bay FM 100.3 shall apply for a grant or assist any group or organisation to apply.



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- e. Where a CBF grant is obtained the funds shall be expended on materials, equipment, resources and training associated with such program.

Indigenous Programs

9. Bay FM 100.3 will present indigenous programs and coverage of Indigenous issues in a way that respects and acknowledges the culture, customs and views of Indigenous Australians.
 - a. Indigenous programs will avoid offence by using appropriate words, phrases and actions.
 - b. In reporting on indigenous people and issues Bay FM 100.3 shall wherever possible verify and observe the best way to respect Indigenous cultures, customs and viewpoints.
 - c. Bay FM 100.3 will seek to involve and take advice from Indigenous Australians, Indigenous community organisations, Indigenous media organisations or broadcasters in the production of programs on or affecting Indigenous Australians.
 - d. Advice will be sought to prevent inadvertent consequences brought about by regional differences in cultural practices and customs.
 - e. Advice will be sought as to how best respect Indigenous bereavement customs on the reporting of people recently deceased.
 - f. Use appropriate words and phrases to refer to an Indigenous Australians and regional groups.
 - g. Avoid prejudicial references to or undue emphasis on Indigenous Australians

Music Programs

10. A music program is one that predominantly presents recorded or live music.
 - a. Presenters of music programs that are specialised (that is focusing on one or more related genres of music) are encouraged to provide appropriate background information or comment to inform as well as entertain listeners.
 - b. General music programs should be as varied as possible.
 - c. Unless it is not possible to do so because of the type of program all presenters shall play a minimum of 25 per cent based on time of Australian music content and 10 per cent Australian compositions.

The type of program in which Australian content need not be included is one which is broadcast in a non-English language, or which is delivered only partly in English. General music programs are required to include Australian content.
 - d. All presenters are to log and keep in hard copy or a format that that be readily converted to hard copy particulars of all music played in their programs
 - e. A quarterly check shall be made of all music presented to air to enable Bay FM 100.3 to ascertain the Australian music content.
 - f. Recorded overnight programs shall comprise a minimum of 30 per cent Australian content.
 - g. Music played should be appropriate for the listening audience at the relevant time of the day.
 - h. Explicit language warnings should be observed and tracks containing such language not played at inappropriate times.
 - i. If a track containing explicit language is played an appropriate warning should



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be given.

- j. Announcers have the privilege of selecting their own music at Bay Fm 100.3 and should consider the music selected complies with the AOR (Adult Oriented Rock) format.
- k. Bay FM 100.3 provide CD players, and SPL (Station Playlist) to play the music content.
- l. Announcers can request for music to be added to the SPL through the music committee.